



TAMEK SAGRA GRUP GIDA ÜRETİM A.Ş.
PROTECTION OF PERSONAL DATA
VISITOR CLARIFICATION AND INFORMATION
TEXT

Document No	TLM-371-İK
First Publication Date	01.01.2023
Revision Date/No	28.08.2023/01
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In accordance with the relevant provisions of the Law on the Protection of Personal Data No. 6698 (KVKK), this clarification text is prepared by **TAMEK SAGRA GRUP GIDA ÜRETİM A.Ş.** (will be referred to as "**COMPANY**" or "**TAMEK SAGRA**") as Data Controller within the framework of the Communiqué on the General Illumination Text and the Procedures and Principles to be Followed in Fulfilling the Obligation of Illumination within the scope of the Law on the Protection of Personal Data. We declare that the personal data transmitted to "**TAMEK SAGRA**" is not used other than for the purposes of obtaining personal data, is not processed and shared with third parties without express consent or the existence of any of the exceptional circumstances in Article 5 of the KVKK Law, and all necessary administrative and technical measures have been taken to ensure the appropriate level of security in this regard.

1. Which of your Personal Data is Processed as a Visitor and What are the Purposes of Processing?

Within the scope of our activities, we collect and process the following data of our Visitors limited to the stated purposes:

- **Physical Space Security Information** (Images recorded with camera recordings)
- **Identity Information** (Name Surname)
- **Visit Information** (about which department or person s/he visited)
- **Contact Information** (Mobile phone number, e-mail)
- **Request Complaint Information**
- **Audio and Visual Recordings** (photos and videos taken within the scope of the "**COMPANY**" promotional activities),
- **Legal Transaction Information** (Information containing personal data in correspondence with judicial authorities and in lawsuits and response petitions to be submitted to the courts in a possible judicial process)
- **Other Information** (Medical documents, questionnaires, form information that you submit voluntarily etc.)

Execution of Emergency Management Processes, Execution of Communication Activities, Execution / Supervision of Business Activities, Providing Information to Authorised Persons, Institutions and Organisations, Execution of Management Activities, Creation of Physical Space or Website Visitor Records, Evaluation of Requests and Complaints, Execution

of Information Security Processes, Ensuring Physical Space Security, Within the Scope of Promotional Activities, We collect and process limited to the purposes of Monitoring and Execution of Legal Affairs. **(save, storage, transfer, disposal)**

TAMEK SAGRA GRUP GIDA ÜRETİM A.Ş.

Head Office: Oyak Dragos Plaza Cevizli Mahallesi Tugay Yolu Caddesi No: 10C Kat:9-11 Maltepe - İstanbul / Türkiye

Branch: Tavşanlı Mah. Camandıra Mevkii Sokak No: 13/1 Karacabey - Bursa / Türkiye

Branch: Taytan Mahallesi Gedizler Caddesi Bezirganlı Mevkii No:71 Salihli- Manisa / Türkiye

Branch: 600 Evler Mah. 1352 Sokak No: 3 P.K. 10200 Bandırma- Balıkesir / Türkiye

Branch: Cumhuriyet Mah. 1358 Sokak No: 155 İç Kapı No: Z01 Altınordu - Ordu / Türkiye

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2.To Whom Your Personal Data Can Be Transferred And For What Purpose

Within the scope of our activities, we can transfer the personal data of our Visitor to **Private law legal entities (Lawyers, Consultants and Audit Firms), Supplier (Information Systems Supplier Company), Shareholders, Authorized Public Institutions and Organizations** for conducting business processes in accordance with the law and the legitimate interests of the "**COMPANY**", for purchasing goods and services, transmitting correspondence information such as information, conducting / controlling Business activities to provide Information Technology Support Services, and in order to fulfill the burden of proof in a possible judicial process and to fulfill our other obligations arising from the law.

3. The Method and Legal Basis of Collection of Your Personal Data

Your personal data may be collected by the "**COMPANY**" in automatic or non-automatic ways, in written, verbal or electronic media, for the purposes listed above. Your personal data is collected within the framework of the legal reasons specified in Articles 5 and 6 of the Law, within the scope of the processing conditions of the "**COMPANY**"'s legitimate interests and legal obligations, the establishment, exercise or protection of a right and, if found, the explicit consent of the data subject.

4. Your Rights Enumerated in Article 11 of the Law

We inform you, the personal data subject, that you have the following rights in accordance with Article 11 of the Law: Learning whether your personal data is processed or not, If your personal data has been processed, requesting information about it, Learning the purpose of the processing of your personal data and whether these personal data are used in compliance with the purpose, Knowing the third parties to whom your personal data is transferred in the country, Requesting correction of your personal data in case of incomplete or incorrect processing and requesting notification of the transaction made within this scope to the third parties to whom your personal data has been transferred, Requesting the deletion or disposal of personal data in the event that the reasons requiring its processing cease to exist despite the fact that it has been processed in accordance with the Law and other relevant law provisions, and requesting the notification of the transaction made within this scope to the third parties to whom your personal data has been transferred, Objecting to a result against you by analyzing the processed data exclusively through automated systems, Claiming compensation for the damage arising from the unlawful processing of your personal data.

You can submit your applications regarding your rights listed above by filling out the **TAMEK SAGRA Data Subject Application Form**, (<https://www.tameksagra.com/kvkk>) which you can access on our website on (www.tameksagra.com), or with another written document with the same content, to "**TAMEK SAGRA**".

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Depending on the nature of your request, your applications will be concluded free of charge as soon as possible and within thirty days at the latest, however, if the process requires an additional cost, you may be charged a fee according to the tariff to be determined by the Personal Data Protection Board. For comprehensive information on the principles of protection and processing of your personal data, you can review the **Personal Data Processing and Protection Policy** on the company's website. You can send all your requests in writing to the following correspondence/contact or e-mail addresses.

Data Controller : TAMEK SAGRA GRUP GIDA ÜRETİM A.Ş.
Mersis Number : 0817-0582-1350-0001
Address (Head Office) : Oyak Dragos Plaza Cevizli Mahallesi Tugay Yolu Caddesi No: 10C Kat:9-11 Maltepe - İstanbul / Türkiye
Telephone : +90 (216) 225 15 35
Fax : +90 (216) 225 15 36
Address (Branch) : Tavşanlı Mah. Camandıra Mevkii Sokak No: 13/1 Karacabey - Bursa / Türkiye
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Address (Branch) : Cumhuriyet Mah. 1358 Sokak No: 155 İç Kapı No: Z01 Altınordu - Ordu / Türkiye
Kep Address : tamekgrup@hs01.kep.tr
E-mail Address : kvkk@tameksagra.com
Web Address : <https://www.tameksagra.com/>

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